

WEAKLEY COUNTY, TENNESSEE

FINANCE, WAYS, & MEANS COMMITTEE

June 13, 2006; 4:00 P.M.

Finance, Ways, & Means Members Present: Commissioners Tommy Jones, Roger Stewart, Eric Owen, Earl Wright, James H. Westbrook, Jr., and Dick Phebus.

Finance, Ways, & Means Members Absent: None.

The Finance, Ways, & Means Committee met on Tuesday, June 13, 2006 at 4:00 p.m. at the Weakley County Department of Finance/Board of Education in the boardroom. Others present included Shawn Francisco - Director of Finance, Ron Gifford-County Mayor, Gail Rogers-Dresden Office on Aging, Marilyn Barnes and Tim James-Health Department, Mike Wilson-Sheriff, Keith Jones-Juvenile Service Officer, Beth Forrester-911 Director, Pat Scarbrough-County Clerk, Pam Belew-Circuit Court, Suzanne Kroll-Office on Aging, Thomas Moore-General Sessions Judge, Candy McAdams-Library, Susan Collins-Clerk & Master, Donald Doster-Trustee, Mark Seat-Emergency Communications Director, Donna Winstead-Register of Deeds, Jeff Lannom-Ag Extension Office, David Tuck-Property Assessor, and a representative from the Dresden Enterprise.

Chairman Dick Phebus called the meeting to order.

OLD BUSINESS:

Commissioner Jones made the motion to approve the May 25, 2006 minutes and with a second by Commissioner Westbrook the motion passed unanimously.

NEW BUSINESS:

General Fund 2006-2007 FY Budget

Pages 11 & 12 Property Assessor and Reappraisal

Line 425 (Gasoline) has an increase of \$200 due to the increase in fuel prices. Line 399 (Contract Service Appraiser) has an increase of \$1,750. This line is used for personal property tax audits. The contract length is indefinite unless the County gives up 15% to the state. TMA annual cost is \$26,500. Commissioner Westbrook questioned Mr. Tuck about doing the work in-house and he stated it would take at least one full time person, therefore the cost would balance out. The next reappraisal is in 2008. Commissioner Stewart made the motion to tentatively approve the Property Assessor's budgets and with a second by Commissioner Wright the motion passed unanimously.

Page 6 County Mayor

The insurance line item has an increase of \$3,086 due to the possibility of there being a new County Mayor in September and the most expensive family policy was used in the estimation of months September to June. Commissioner Owen made the motion to tentatively approve the County Mayor's budget and with a second by Commissioner Wright the motion passed unanimously.

Page 8 Register of Deeds

Line 399 (Other Contracted Services) has a decrease of \$8,200 because the back scanning project the office was working on has been completed. Ms. Winstead stated that she has not completed the Trustees Mortgages scanning for the years 1995-1998, but she is doing this in house. The \$2,000 remaining in the line will be used to recover books. Line 332 (Recording/Imaging Cost) is used for the imaging/scanning of books it is offset against revenue #43392. Commissioner Westbrook made the motion to tentatively approve the Register of Deeds' budget and with a second by Commissioner Jones the motion passed unanimously.

Page 9 County Buildings

Commissioner Westbrook stated that the Election Commission building is in need of repair or replacement of doors and windows. No motions were made. Chairman Phebus asked who the building and content insurance was with and the Finance Director stated that the Tennessee Loan Insurance Pool was the current carrier. She also stated that she bids this out every three years. Commissioner Jones made the motion to tentatively approve the County Building's budget and with a second by Commissioner Owen the motion passed unanimously.

Pages 10 Department of Finance

This budget has previously passed the Financial Management Committee. Commissioner Jones made the motion to tentatively approve the Finance Director's budget and with a second by Commissioner Stewart the motion passed unanimously.

Pages 13 County Trustee

Line 524 (Training and Staff Development) is for the employees' tuition for certified public administrator classes offered by CTAS. Line 709 (Data Processing Equipment) will be used to purchase printers for the office. Commissioner Wright made the motion to tentatively approve the County Trustee's budget and with a second by Commissioner Owen the motion passed unanimously.

Page 14 County Clerk

Line 709 (Data Processing Equipment) is offset with revenue #42490. Line 168 (Temporary Personnel) is for the hiring of a part-time employee to assist with the child support cases, filing, etc. The state has paid \$70,000 in clerk's fees in the 2005-06FY budget. Commissioner Westbrook made the motion to tentatively approve the County Clerk's budget and with a second by Commissioner Jones the motion passed unanimously.

Pages 15 & 16 Circuit and General Sessions Courts

Ms. Belew stated that she has a bookkeeper on staff that does the books for both courts and there have not been any findings in her office. She requested for her employee to receive a 10% pay increase for the additional work she does. Commissioner Westbrook made the motion to divide the bookkeeper's salary between the two courts and add a total of \$3,000 to her salary and to tentatively approve the budgets with this change. Commissioner Stewart stated that a precedent was being set and that other officials will more than likely come asking for the same for their employees. The motion was seconded by Commissioner Wright and the motion passed with five for and Commissioner Stewart opposing.

Page 17 Clerk & Master

Commissioner Owen made the motion to tentatively approve the Clerk & Master's

budget and with a second by Commissioner Westbrook the motion passed unanimously.

Page 18 Juvenile Court

Line 102 (Judge) has an increase of \$14,026 due to the Judge requesting his salary be in line with surrounding Counties. Commissioner Stewart made the motion to defer any action on the Juvenile Court's budget until Public Safety has a chance to review and with a second by Commissioner Westbrook the motion passed unanimously.

Page 19 District Attorney General

Commissioner Wright made the motion to tentatively approve the District Attorney's budget and with a second by Commissioner Stewart the motion passed unanimously.

Page 20 Truancy Grant

Commissioner Wright made the motion to tentatively approve the Truancy Grant budget and with a second by Commissioner Stewart the motion passed unanimously.

Page 21 MTP Grant

Line 499 (Other Supplies & Materials) has a decrease of \$9,450 due to early construction and materials that were needed in the initial set-up that will not be needed in the second year of the program Line 310 MTP (Contracted-Public Agency) is for the lead counselor position and this is contracted with Carey Counseling. Commissioner Owen made the motion to tentatively approve the MTP budget and with a second by Commissioner Jones the motion passed unanimously.

Page 24 Dispatchers

Line 148 (Dispatchers) has an increase of \$24,000 for the changing of the part-time position to full-time and for a 50 cent pay increase. Ms. Forrester stated that on average the cost of training a new employee was \$4,000 and other cities and counties paid more than Weakley County. Chairman Phebus made the motion to tentatively approve the dispatcher's budget and with a second by Commissioner Owen the motion passed unanimously.

Pages 27, 28, 29 Emergency Management, ISIP, HS, IC

Commissioner Westbrook made the motion to defer until the Emergency Management Director and the Director of Finance have time to discuss the budgets and with a second by Commissioner Stewart the motion passed unanimously.

Page 31 Health Center

Commissioner Wright made the motion to tentatively approve the health center's budget and with a second by Commissioner Jones the motion passed unanimously.

Page 32 DGA Grant & Ambulance

Commissioner Jones made the motion to tentatively approve the DGA grant and ambulance's budgets and with a second by Commissioner Wright the motion passed unanimously.

Pages 35 & 36 Adult Activities Dresden, Greenfield, & Sharon

Commissioner Jones made the motion to place the budgets on the floor for discussion and with a second by Commissioner Owen the motion passed unanimously. Commissioner Westbrook asked if these budgets were self-sustaining or if the County is supporting these programs. Line 56100.410 GSC (Custodial Supplies) was more is

2005-06FY due to donations being received and were needed to be spent before year end. Commissioner Westbrook made the motion to defer action on the aging budgets until the Aging Director meets with the Finance Director to discuss the budgets and with a second by Commissioner Owen the motion passed unanimously.

Page 37 Libraries

Commissioner Westbrook asked if there was a separate checking account for the library outside of the County's budget. Ms. McAdams stated that there was another account that had funds from memorials, donations, and fines and there is around \$10,000 in the account. Ms. McAdams signs the checks for this account. Shirley Alexander is the Treasurer. Ms. McAdams also stated that she requested a 10 cent per hour increase for her part-time employees and had originally asked for 5 % increase for the other employees. Commissioner Westbrook made the motion to tentatively approve the library's budget and with a second by Commissioner Jones the motion passed unanimously.

Page 38 Ag Extension

Commissioner Stewart made the motion to put the Ag Extension budget on the floor for discussion and with a second by Commissioner Owen the motion passed unanimously. UT is requesting that the County pay for in-county travel. Commissioner Westbrook made a motion to decrease the budget by \$2,755 in the line 355 (Travel) and with a second by Commissioner Stewart the motion passed unanimously. Commissioner Westbrook made the motion to tentatively approve the Ag Extension's budget with the amendment to line 355 and with a second by Commissioner Stewart the motion passed unanimously.

Page 39 Flood Control

Mayor Gifford requested that line 310 (Resource Conservation & Development) be increased to \$500 for the Davy Crockett Resource Conservation and Development through the United States Department of Agriculture. Chairman Phebus made the motion to approve the increase of \$500 to line 310 and with a second by Commissioner Westbrook the motion passed unanimously.

Adjournment

Commissioner Westbrook made a motion to adjourn at 5:15 p.m. and with a second by Commissioner Owen the motion passed unanimously.

Respectfully Submitted,

Marci Floyd, Recording Secretary
Finance, Ways, & Means Committee

Approved:

Richard Phebus, Chairman
Finance, Ways, & Means Committee
Date: _____