

**WEAKLEY COUNTY, TENNESSEE**  
**FINANCE, WAYS, & MEANS COMMITTEE**

**June 9, 2011; 4:00P.M.**

**Finance, Ways, & Means Members Present:** Commissioners Tommy Jones, Roger Stewart, John Salmon, Earl Wright, and James H. Westbrook, Jr.

**Finance, Ways, & Means Members Absent:** Commissioners Eric Owen.

The Finance, Ways, & Means Committee met on Thursday, June 9, 2011 at 4:00 p.m. at the Weakley County Department of Finance in the Board Room. Others present included Shawn Francisco - Director of Finance, Houston Patrick – County Mayor, Keith Jones – Juvenile Court Director, Susan Collins – Clerk and Master, Shirley Chappell – Sharon Office on Aging, Gail Rogers – Dresden Office on Aging, Pat Scarbrough – County Clerk, Marci Floyd – Trustee, Donna Winstead Synder – Register of Deeds, April Jones – Deputy Register of Deeds, Mike Wilson – Sheriff, Rita Jeter – Weakley County Health Department, Jamison Peevyhouse – Emergency Management Director, David Tuck – Property Assessor, Ron Cheatham – Veteran’s Affairs Administrator, Randy Frazier – Director of Schools, Jeff Lannom – Agricultural Extension Agent, and Pam Belew – Circuit Court Clerk.

Chairman Roger Stewart called the meeting to order at 4:00 p.m.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**1011-25 Transfer**

The transfer moves \$20.00 from line 51600-320 (Dues and Membership) to line 51600-435 (Office Supplies) in the Register of Deeds budget. Commissioner Wright made the motion to approve the transfer and with a second by Commissioner Jones the motion passed unanimously.

**General Fund Budget Fund No. 101**

Chairman Stewart requested that the committee only explore the expenditures at this time. He asked that there be no discussion on raises until after the 2010-2011 FY ended and the matter could be explored. Commissioner Westbrook made the motion to place the budget on the floor and the second was made by Commissioner Wright the motion passed unanimously.

**Account No. 51100 (County Commission), page 5:** With no expected increase in expenses in the Account, Commissioner Jones made the motion to tentatively approve Account 51100 and with a second by Commissioner Westbrook the motion passed unanimously.

**Account No. 51400 (County Attorney), page 5:** With no expected increase in expenses in the Account, Commissioner Wright made the motion to tentatively approve Account 51400 and with a second by Commissioner Jones the motion passed unanimously.

**Account No. 51300 (County Mayor), page 6:** Chairman Stewart questioned the increase in line 355 (Travel) and line 425 (Gasoline). Mr. Patrick explained that he was now using his personal vehicle since the county vehicle had broken down. And with the cost of gasoline changing so much he was unsure how to budget for the changes. Chairman Stewart suggested that since Mr. Patrick is on a "travel plan" now that line 355 (Travel) should be increased and that line 425 (Gasoline) should be decreased. Commissioner Westbrook made the motion to tentatively approve Account 51300 and was seconded by Chairman Stewart. Chairman Stewart made the motion for line 355 (Travel) to be increased to \$4,500 and for line 425 (Gasoline) to be decreased to \$500 and with a second by Commissioner Westbrook the motion passed unanimously.

**Account No. 51600 (Register of Deeds), page 8:** Chairman Stewart recognized Mrs. Synder. She requested a change line 399 (Other Contracted Services) stating that she had received an estimate that was for \$5,600. Commissioner Jones made the motion to tentatively approve Account No. 51600 with the requested change and with a second by Commissioner Wright the motion passed unanimously.

**Account No. 51800 (County Buildings), page 9:** Commissioner Westbrook noted that there was to be a meeting on June 10, 2011 concerning the county buildings and suggested looking at this account on Monday, June 13, 2011. Chairman Stewart agreed.

**Account No. 52300 (Property Assessor), page 11 and Account No. 52310 (Reappraisal Program), page 12:** Commissioner Westbrook asked Mr. Tuck if all the bankrupt items had been removed. Mr. Tuck answered that the items were included but at a significantly lower rate. After further discussion, Commissioner Westbrook made the motion to tentatively approve Account No. 52300 and Account No. 52310 and with a second by Commissioner Jones the motion passed unanimously.

**Account No. 52400 (County Trustee), page 13:** Chairman Stewart noted that there is a decrease to this budget due to a surety bond that was purchased last year. The bond is a four year bond. Commissioner Salmon made the motion to tentatively approve Account No. 52400 and with a second by Commissioner Jones the motion passed unanimously.

**Account No. 52500 (County Clerk), page 14:** Chairman Stewart questioned the decrease in line 499 (Other Supplies and Materials). Mrs. Scarbrough answered that was to purchase shelving for the archives. Commissioner Wright made the motion to tentatively approve Account No. 52500 and with a second by Commissioner Westbrook the motion passed unanimously.

**Account No. 53100 (Circuit Court), page 15:** Chairman Stewart questioned the increase in line 499 (Other Supplies and Materials). Mrs. Belew answered that she hoped to be able to purchase some more sliding shelves for records. Chairman Stewart questioned the increase in line 168 (Temporary Personnel). Mrs. Belew answered that she had someone on maternity leave and Ms. Peggy Smith had officially retired but had agreed to come in and help with the purging and moving of archived files. Mrs. Belew noted that having Ms. Smith do this would be more efficient than hiring and training someone. Commissioner Wright made the motion to tentatively approve Account No. 53100 and with a second by Commissioner Stewart the motion passed unanimously.

**Account No. 53300 (General Sessions Court), page 16:** Commissioner Westbrook questioned the increase in line 102 (Judge). Mrs. Francisco answered that the increase was a cost of living increase as mandated by the State. Commissioner Westbrook made the motion to tentatively approve Account No. 53300 and with a second by Commissioner Wright the motion passed unanimously.

**Account No. 53400 (Clerk & Master), page 17:** Chairman Stewart recognized Mrs. Collins. Mrs. Collins requested that a line for a surety bond be added to the budget. The bond would be a six year bond and should be less than \$500. Commissioner Wright made the motion to tentatively approve Account No. 53400 with requested change and with a second by Commissioner Stewart the motion passed unanimously.

**Account No. 53500 (Juvenile Court), page 18:** After some discussion, Commissioner Salmon made the motion to tentatively approve Account No. 53500 and with a second by Commissioner Jones the motion passed unanimously.

**Account No. 53600 (District Attorney General), page 19:** After some discussion, Commissioner Westbrook made the motion to tentatively approve Account No. 53600 and with a second by Commissioner Salmon the motion passed unanimously.

**Account No. 53900 MTP (Meth Treatment Pilot Grant), page 20 and Account No. 53910 (Truancy Court Grant), page 21:** Chairman Stewart questioned the State funding of this account. Mr. Jones answered that the grant was cut by \$30,000. As promised he is not requesting any additional money from the county to fund this account. He has made layoffs and other cuts in the budget to match the loss of revenue. Chairman Stewart made the motion to increase line 130 (Social Workers) by \$10,000 and benefits in Account No. 53900 and to tentatively approve Account No. 53900 and Account No. 53910 and with a second by Commissioner Jones the motion passed unanimously.

**Account No. 54110 (Sheriff Department), page 22 and 23 and Account No. 54110 DCP (Drug Court Program), page 23:** Chairman Stewart recognized Judge Moore. Judge Moore explained the decrease in the personnel lines. He further explained that the expenditures are funded by some State grants and by Weakley County court fees from cases related to alcohol and drug issues. Commissioner Westbrook made the motion to tentatively approve Account No. 54110 DCP and with a second by Commissioner Wright the motion passed unanimously. Chairman Stewart questioned the decrease in line 716 (Law Enforcement Equipment). Mr. Wilson could not remember what was purchased from that line for 2010-2011FY but he would find out and let the committee know. Commissioner Jones made the motion to tentatively approve Account 54110 and with a second by Commissioner Salmon the motion passed unanimously. Chairman Stewart realized that not all of the Sheriff Department had been addressed and called for a readdress of the Account No. 54110. There was some discussion on line 106 (Deputies), line 336 (Maintenance and Repair – Radios) and line 349 (Printing / Forms). Commissioner Wright made the motion to tentatively approve Account No. 54110 on readdress and with a second by Commissioner Westbrook the motion passed unanimously.

**Account No. 54130 (Dispatchers), page 24:** After some discussion, Commissioner Wright made the motion to tentatively approve Account No. 54130 and with a second by Commissioner Salmon the motion passed unanimously.

**Account No. 54210 (Jail), page 25:** Commissioner Westbrook questioned why line 434 (Natural Gas) was increasing. Mr. Wilson answered that he was unsure why other than it was an oversight on his part to increase the line. Commissioner Westbrook made the motion to move line 434 (Natural Gas) from \$40,000 to \$30,000 and with a second by Commissioner Salmon the motion passed unanimously. Commissioner Westbrook made the motion to tentatively approve Account No. 54210 as amended and with a second by Commissioner Jones the motion passed unanimously.

**Account No. 54230 (Correctional Incentive Program), page 26:** Commissioner Westbrook made the motion to tentatively approve Account No. 54230 and with a second by Commissioner Jones the motion passed unanimously.

**Account No. 54410 (Emergency Management), page 27; Account No. 54410 ISIP (Emergency Management), page 28; Account No. 54410 IECPG (Emergency Management), page 28; Account No. 54410 IED (Emergency Management), page 29; and Account 54410 HMT (Emergency Management), page 29:** Chairman Stewart noted that Account No. 54410 IED and Account No. 54410 HMT were grants that were not renewed. Commissioner Westbrook questioned how many vehicles was included under Emergency Management. Mr. Peevyhouse answered one. Commissioner Wright made the motion to tentatively approve Account No. 54410, Account No. 54410 ISIP and Account No. 54410 IECPG and with a second by Commissioner Westbrook the motion passed unanimously.

**Account No. 55110 (Health Center), page 33; Account No. 55110 DGA (Health Center), page 34; and Account No. 55590 DGA (Health Center), page 36:** These budgets have previously passed HEED. After some discussion, Commissioner Jones made the motion to tentatively approve Account No. 55110, Account No. 55110 DGA and Account No. 55590 DGA and with a second by Commissioner Stewart the motion passed unanimously.

**Account No. 55130 (Ambulance Service), page 34:** This budget previously passed Public Safety. Chairman Stewart questioned if financials had been received. Mrs. Francisco answered that she had financials from last year. Chairman Stewart deferred this account until current year financials had been received.

**Account No. 56100 (Adult Activities – Dresden), page 37 and Account No. 56300 (Senior Citizens Assistance – Sharon), page 38:** Chairman Stewart questioned the increase in line 189 (Other Salaries) on Account No. 56100. Ms. Rogers answered that there would be grant money received to offset that increase. Questioned the increase in line 425 (Gasoline). Answered the increase was due to a donation of a van for the Center. Commissioner Wright made the motion to tentatively approve Account No. 56100 and Account No. 56300 and with a second by Commissioner Westbrook the motion passed unanimously.

**Account No. 56500 (Libraries), page 39:** Chairman Stewart deferred this account until Monday, June 13, 2011 since Ms. McAdams was not able to attend today's meeting. He did request that the committee look at line 316 (Contributions – County Libraries). The HEED committee recommended no change in the distribution of funds but recommended have the Library Board consider the possible redistribution.

**Account No. 57100 (Agricultural Extension Service), page 40 and Account No. 57500 (Soil Conservation Services), page 40:** After some discussion, Commissioner Salmon made the motion to tentatively approve Account No. 57100 and Account No. 57500 and with a second by

Commissioner Wright the motion passed unanimously.

**Account No. 57700 (Flood Control), page 41:** With no expected increases in the Account, Commissioner Wright made the motion to tentatively approve Account No. 57700 and with a second by Commissioner Stewart the motion passed unanimously.

**Account No. 58300 (Veterans' Services), page 42:** Chairman Stewart recognized Mr. Cheatham. Mr. Cheatham questioned if there could be an increase in line 103 (Assistant) so that the Veterans' Service office can be open 5 days per week. Commissioner Salmon made the motion to increase line 103 (Assistant) to \$9,048 and corresponding benefits and with a second by Commissioner Jones the motion passed unanimously. Commissioner Salmon made the motion to tentatively approve Account No. 58300 as amended and with a second by Commissioner Jones the motion passed unanimously.

**Other Business:**

Having no other business Commissioner Westbrook made the motion to adjourn at 5:25 pm and with a second by Commissioner Salmon the motion passed unanimously.

Respectfully Submitted,

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Kellie Thayer, Secretary  
Finance, Ways, & Means Committee

Approved:

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Roger Stewart, Chairman  
Finance, Ways, & Means Committee

Date: \_\_\_\_\_